

HEAD START NON-ENGLISH SPEAKING CHILDREN SURVEY
PROCEDURES

1. Complete all general information at the top of the Survey form.
2. At the end of each checkpoint period, complete one section of the Survey form per non-English speaking child.
3. If your classroom does not have any non-English speaking children, return the survey with N/A
4. Classrooms must continue to report on the survey from children's progress for second and third checkpoint periods.
5. **Mail** to Head Start Education Manager at the **end** of **each checkpoint period**.