

WASHITA VALLEY  
COMMUNITY ACTION COUNCIL

HEAD START ANNUAL REPORT



2008-09

Washita Valley Community Action Council Head Start has provided services to families in Grady and Caddo Counties since 1968. Every year continuation grants have been funded to provide comprehensive education and health services to children from low-income families. The program also provides services, information and referrals to help to meet the needs and goals of the entire family.

Washita Valley Community Action Council Head Start employs 95 full and part-time staff; 48.42% are former or current parents. The annual budget of \$2.7 million is primarily spent in the two counties through salaries, purchase of materials, and procurement of services.

Eligibility for Head Start services can be based on family income, a recipient of TANF or SSI, homelessness, and foster children. The program strives to maximize a child's strengths, provide a rich learning environment, and prepare children for success in school and life.

## **Mission**

Inspire and equip children and families to excel today, and soar tomorrow.

## **Vision**

Washita Valley Community Action Council Head Start's vision is to provide a premier early childhood program with highly qualified staff incorporating excellence in teaching and technology to ensure that our families and children are positioned, ready and capable to embrace the opportunities of the future.

## **Philosophy**

Washita Valley CAC Head Start's philosophy is that parents are the child's first and most important teacher.

Parents are provided the opportunity for individual and family goal setting, and to participate in all areas of the program.

We maintain that when children have adequate nutrition, are immunized, receive appropriate educational and social support, and have learning problems identified and remedied early, they have far greater success in school and in life.

Our goal is to assist children in building self confidence and competence needed to become lifelong learners.

# Head Start Centers

## **Anadarko Head Start**

315 NE 3rd St

Anadarko, OK 73005

405-247-6745

Center Director: **Lawanda Wilson**

Family Advocate: **Robin Taylor**

## **Apache Head Start**

520 Floyd St.

Apache, OK 73006

580-588-2270

Center Director: **Gayle Robertson**

Family Advocate: **Debbie Poorbuffalo**

## **Bridge Creek Head Start**

2209 E Sooner Rd.

Blanchard, OK 73010

405-387-5472

Center Director: **Shawna Rogers**

Family Advocate: **Vickie Terry**

## **Carnegie Head Start**

Hwy. 9

Carnegie, OK 73015

580-654-1510

Center Director: **Ann King**

Family Advocate: **Debbie Poorbuffalo**

## **Chickasha Head Start**

1300 S 7th St

Chickasha, OK 73018

405-222-0172

Center Director: **Rebecca Donovan**

Family Advocates: **Jennie Cannon, Tammie Payne, Sonya Mandrell**

## **Cyril Head Start**

Cyril Elementary School

Cyril, OK 73029

580-464-3705

Center Director: **Andrea Martini**

Family Advocate: **Debbie Poorbuffalo**

**Fort Cobb Head Start**

Caddo Kiowa Technology Center

Fort Cobb, OK 73038

Center Director: **Carla Owings**

Family Advocate: **Debbie Poorbuffalo**

405-649-5314

**Hydro I Head Start**

501 W 4th St

Hydro, OK 73048

405-663-2153

Center Director: **Leticia Rodriguez**

Family Advocate: **Brandy Saenz**

**Hydro II Head Start**

Hydro-Eakly Elementary School

Hydro, OK 73048

405-663-2619

Center Director: **Krista Johnson**

Family Advocate: **Brandy Saenz**

**Lookeba Head Start**

Lookeba-Sickles Elementary School

Route 1

Lookeba, OK 73053

405-547-6493

Center Director: **Diana Watson**

Family Advocate: **Brandy Saenz**

**Minco Head Start**

611 Pontotoc

Minco, OK 73059

405-352-4100

Center Director: **Cindy Hefner**

Family Advocate: **Sonya Mandrell**

**Rush Springs Head Start**

14 Choctaw, P.O. Box 282

Rush Springs, OK 73082

405-476-3978

Center Director: **Cheri Jacobs**

Family Advocate: **Sonya Mandrell**

## 2008-2009 HEAD START BUDGET

The Washita Valley Community Action Council Head Start program grant period is from March 1 through February 28. The expenditures for 2008-09 are as follows.

Total Federal Share Received for Grant Period Ending February 28, 2009	\$2,677,970
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Total Non-Federal Funds for Grant Period Ending February 28, 2009	\$ 669,493
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Expenditures – March 1, 2008 – February 28, 2009

Personnel	\$1,643,665
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Fringe Benefits	\$ 481,000
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Travel	\$ 15,485
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Equipment	\$ 40,000
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Supplies	\$ 91,400
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Contractual	\$ 0
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Other	\$ 406,420
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Total	\$2,677,970
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Administrative Cost Percentage	9%
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The Washita Valley Community Action Council Head Start program is projecting the following costs for budget period March 1 2009 through February 28, 2010.

Total Federal Share Received for Grant Period Ending February 28, 2010.	\$2,670,985
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Total Non-Federal Funds for Grant Period Ending February 28, 2009	\$ 667,746
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Expenditures – March 1, 2008 – February 28, 2009

Personnel	\$1,682,758
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Fringe Benefits	\$ 540,000
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Travel	\$ 14,000
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Equipment	\$ 0
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Supplies	\$ 66,900
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Contractual	\$ 73,157
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Other	\$ 294,170
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Total	\$2,670,985
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Administrative Cost Percentage	9%
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## AUDIT AND COMPLIANCE

The Washita Valley Community Action Council Head Start Program complies with Head Start Federal Performance Standards. Head Start programs undergo an extensive federal review every three years. Our program received a federal review December, 2007 and was found to be in full compliance with all Head Start Performance Standards and other regulations. Our program received a gold certificate from the Office of Head Start for a program of excellence.

The Washita Valley Community Action Council had no audit findings during our most recent financial audit which was conducted in October, 2008.

## **School Readiness**

The Washita Valley Community Action Council Head Start Program promotes school readiness primarily through the use of the Creative Curriculum and the Creative Curriculum Developmental Continuum Assessment. Other methods are the use of Simply Phonics, Simply Reading, parental input into our weekly lesson plans, and qualified, well trained teaching staff.

Learning opportunities are provided through daily developmentally appropriate experiences that are intentionally planned to develop skills that are important for success in kindergarten and in life. Children learn best through play and active learning activities that have a purpose and are meaningful to them. Classrooms are arranged to offer multiple opportunities for children to play, explore, discover, and grow. The goal is to create a classroom community where children learn how to get along with other children and adults, solve problems peacefully, make healthy choices, and learn the skills necessary to be successful in public school and in life.

Social and emotional development is enhanced through the use of Second Step and Conscious Discipline. Health and nutrition is enhanced through the “I Am Moving, I Am Learning” (IMIL) curriculum and Food Groupies.

Parents are important to the success of each Head Start children. Activities are provided for parents to work with their children at home. Parents are invited to participate in staff training to enhance their knowledge of child development. Children receive as part of their transition from Head Start to Kindergarten packet of materials for the parent to work with the child to continue their learning through the summer months.

## **Parent Involvement**

Head Start involves the parents of the children enrolled in the program in all aspects of the program. Each family is encouraged to participate as much as they would like to.

Head Start parents participate in their child’s education and development through input in lesson plans, home visits, and parent/teacher conferences. Through the Head Start program they develop their skills as their child’s first and most important teacher and advocate.

The Policy Council consists of parents who are elected at their local Head Start site and partner with the governing board and staff to review, revise, and approve or disapprove policies of the Head Start program.

Parent Committees consist of all parents/guardians who have children enrolled in the Head Start program. Anyone who is a parent or guardian is considered to be a member of the committee. The parent committee meets one time per month, has training requested by the parents, keeps parents informed about program activities, and makes recommendations for program plans. Childcare and refreshments are available at each meeting.

Parent volunteers are very important to the Head Start program. Parents may volunteer through a number of ways: assisting in the classroom, preparing classroom materials at home, making copies for staff, preparing center newsletters, and many other activities.

Family Partnerships identify the families' strengths and needs, builds upon their strengths to help them set goals, and assists with resources.

Parent education and training is provided at each parent committee meeting. Topics include family literacy, health, child development and self-sufficiency.

Father activities are held regularly at the each center.

Parents may, if qualified, be considered for employment in positions of the Head Start program. Former and current parents are encouraged to apply for vacant positions as they become available.

### **Enrollment Information**

The Washita Valley Community Action Council Head Start program is funded to serve 454 children and their families. The average month enrollment (as a percentage of funded enrollment) for the program is 99%. The percentage of children who were income eligible for the Head Start program was 95.74.

### **Medical and Dental Information**

The percentage of enrolled children who received medical and dental exams during the 2008-09 school year are as follows:

Children up-to-date on a schedule of preventive health care - 97.54%

Dental – 97.54%

Medical Follow up exams – 100%

Dental Follow up – 93.75%

Children up-to-date with immunizations - 100%

Children with health insurance at end of year - 96.91%