

**Early Childhood Development
Folder Index**

Date

- _____ **Preschool Progress Report (End of Year)**
- _____ **Monthly Observation Notes**
- _____ **Parent Receipt Sheet (End of Year)**
- _____ **Parent Conference/Home Visit Forms(if needed)**
- _____ **Parent Conference/ *Home Visit Form***
- _____ **Spring Child Progress and Planning Report**
- _____ **Parent Conference/ Home Visit Form**
- _____ **Winter Child Progress and Planning Report**
- _____ **Parent Conference/*Home Visit Form***
- _____ **Fall Child Progress and Planning Report**
- _____ ***Parent Conference/ Home Visit Form***
- _____ **Brigance Preschool Screen**

- **Date when forms are placed in folder, form starts at the bottom**
- **Observation notes printed from Creative Curriculum. Net (CC.Net) monthly(most recent on top)**
- **Progress and Planning Report is placed behind *each education* Home visit/Parent Conference (most recent on top)**
- **Brigance Preschool Screen placed behind Home visit/Parent Conference (last document-on bottom of stack of education forms)**
- **Preschool Progress Report is placed on top of last observation notes(May)**
- **Parent receipt is stapled to the last observation notes(May)**