

WASHITA VALLEY COMMUNITY ACTION COUNCIL HEAD START PROGRAM

AGREEMENT BETWEEN WVCAC TRANSIT AND WVCAC HEAD START CHICKASHA CENTER

Program Year 2009-10

Washita Valley Transit agrees to provide the following transportation services for the Chickasha Head Start Center.

- Washita Valley Transit will transport Head Start children in the Head Start buses to and from the center Monday through Friday when Head Start is in session.
- Washita Valley Transit will transport the children who are attending public school in the morning from the public school to the center.
- Washita Valley Transit will transport Head Start children to all services as requested and on field trips.
- Washita Valley Transit will ensure that all Head Start regulations, policies and procedures are followed to maintain the safety and welfare of the Head Start children.
- Washita Valley Transit will schedule bus routes.
- Washita Valley Transit will hire, supervise and pay bus drivers.

Washita Valley Community Action Council Head Start agrees to provide the following.

- Washita Valley CAC Head Start will pay directly for fuel and maintenance expenses related to Head Start service.
- Washita Valley CAC Head Start will pay Transit \$400.00 per month for managing the children's transportation according to Head Start regulations and for office supplies/materials.
- Washita Valley CAC Head Start will provide bus monitors.
- Washita Valley CAC Head Start will reimburse Transit monthly for the actual wages paid to drivers providing Head Start transportation.
- Washita Valley CAC Head Start will pay the employer's share of medical insurance benefits for qualifying drivers.
- Head Start will follow the bus routes as scheduled by Transit.

- Washita Valley CAC Head Start will maintain vehicles to ensure safety and reliability by daily inspections and periodic maintenance checks by a licensed mechanic.

Signature, Head Start Director

Date

Signature, Executive Director

Date