

Infants / Toddlers
Folder Index

Date

_____	Individual Child Collection Form
_____	Monthly Observation Notes
_____	Summer Family Conference Form
_____	Home Visit / Parent Conference Form
_____	Spring Family Conference Form
_____	Home Visit/Parent Conference Form
_____	Winter Family Conference Form
_____	Home Visit / Parent Conference Form
_____	Fall Family Conference Form
_____	Home Visit / Parent Conference Form

- Date when forms are placed in folder, form starts at the bottom when Head Start begins in the Fall.
- Document on Individual Child Collection Form in specified color each week.
- Observations are to be printed from Teaching Strategies GOLD monthly. (most recent on top)
- Parent Conference Form is placed behind each education Home Visit/ Parent Conference (most recent on top)